Kapooka

Public School information book

Kapooka Public School
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Welcome to our School - Kapooka

Welcome to Kapooka Public School. We are a public school operated by the NSW Department of Education. It is situated in the small village of Kapooka which is attached to the Army Recruitment Training Centre (ARTC). This Australian army base is 8 km south of Wagga Wagga just off the Olympic Highway.

Kapooka Public School provides a comprehensive education for students from Kindergarten to Year 6. The school has an enrolment of approximately 80 children. A Busabout bus transports children from Wagga Wagga to Kapooka School, this bus arrives at Kapooka School at 9:00 am and departs the school at 3:00 pm each day.

The school, originally established within the grounds of 1 RTB, has been at its present village site since 1962. The village itself contains approximately 57 refurbished modern homes. The school is situated in a pleasant, semi-rural environment with spacious, well-grassed play areas. Classes are accommodated in either the original classroom block of two large classrooms or in demountable classrooms. All classrooms are well-equipped and air-conditioned. In 2010 under the Federal Government Building Education Revolution (BER) project we received a brand new Library; under State Government funds we received a new synthetic basketball court and an upgrade of toilets.

As well as giving priority to teaching English and Mathematics, the school offers students an expanding computer program with networked computers and laptops in all class rooms. The students and staff have access to electronic mail and the Internet. Our Music program includes recorder lessons with a performance at the Opera House in Sydney, participation in the Choral and Dance Spectacular (CHORDS) and performances at the Wagga Market Place during Education Week. Each year we have an annual “Dance” concert based on a specific theme.

Parents play a vital role in all aspects of the school's program. There is an active and supportive P & C Association which provides excellent resources for the school. Parents are always encouraged to visit the school and assist with classroom or administrative activities.

The school has a permanent staff of a teaching Principal, experienced and dedicated teachers, a School Admin Manager and a School Admin Officer. Our current staff members are:

Mrs Lyn Eacott	Principal / Teacher
Ms José van Dijk	Teacher
Mrs Paula Hounsell	Teacher
Mrs Michelle Ray	Librarian / Reading Recovery Teacher
Mrs Robyn Geale	School Administration Manager
Mrs Cindy Hounsell	School Administration Officer
Mrs Thérèse McTavish	Defence School Transition Aide (DSTA)
Mr Peter Honeyman / Mr Kerry Geale	General Assistant

The information contained in this booklet should help you to become better acquainted with our school. We welcome parental involvement in school activities. Please feel free to visit the school should you wish to discuss any aspects of your child’s education.
Further information is available on our school website – www.kapooka-p.schools.nsw.edu.au

Kapooka Public School values

At Kapooka Public School we have adopted the following values.
Our aim is to ensure that these values are adopted, understood and practised by all members of the Kapooka Public School community and that they underpin the interactions of all students within the school and the wider community.

1. ***RESPECT*** will be demonstrated by students when they:
   - appreciate the efforts of others such as family, staff and other students
   - value their friendships
   - recognise the rights of individuals
   - respect the property of others

2. ***RESPONSIBILITY*** will be demonstrated by students when they:
   - make informed choices about their behaviour
   - take control of their own actions
   - accept and utilise guidance from family and staff

3. ***COOPERATION*** will be demonstrated by students when they:
   - are caring and supportive of others
   - do not discriminate against others
   - resolve conflict in a peaceful manner

4. ***PRIDE*** will be demonstrated by students when they:
   - recognise their own abilities
   - achieve their potential
   - set high standards for their own achievement

School Terms 2017 and 2018

	2017	Term holidays
Term 4 **Students finish Term 4 on Friday 15th December 2017** Staff finish the year on Tuesday 19th December 2017	Monday 9th October 2017 to Tuesday 19th December 2017	Wednesday 20st December 2017 to Friday 26th January 2018
	2018	**Term holidays**
Term 1 Staff return Monday 29th January **Students start school Tuesday 30th January 2018** **Kindergarten students start Wednesday 31st January 2018**	Monday 29th January 2018 to Friday 13th April 2018	Monday 16th April 2018 to Friday 27th April 2018
Term 2 Staff return Monday 30th April **Students return to school on Tuesday 1st May**	Monday 30th April 2018 to Friday 6th July 2018	Monday 9th July 2018 to Friday 20th July 2018
Term 3 Staff return Monday 23rd July **Students return to school on Tuesday 24th July**	Monday 23rd July 2018 to Friday 28th September 2018	Monday 1st October 2018 to Friday 12th October 2018
Term 4 **Staff & students return to school on Monday 15th October** **Students finish Term 4 on 19th December** Staff finish the year on Friday 21st December	Monday 15th October 2018 to Friday 21st December 2018	Monday 24th December 2018 to Monday 28th December 2018

Kindergarten students begin school on Wednesday 31st January 2018.

Staff Development Days - First day of Term 1, Term 2 and Term 3 and the last 2 days of Term 4**.**
Students DO NOT ATTEND school on these days.

Public Holidays

New Year's Day - Monday, 1st January 2018
Australia Day - Friday, 26th January 2018
Good Friday - Friday, 30th March 2018
Easter Saturday - Saturday, 31st March 2018
Easter Sunday - Sunday, 1st April 2018
Easter Monday - Monday, 2nd April 2018
ANZAC Day - Wednesday, 25th April 2018
Queen's Birthday – Monday, 11th June 2018
Bank Holiday - Monday, 6th August 2018
Labour Day - Monday, 1st October 2018
Christmas Day - Tuesday, 25th December 2018
Boxing Day - Wednesday 26th December 2018

Contents:

Accident & Illness
Allergies / Anaphylaxis
Ambulance
APP – for Android and iPhone
Asthma / Asthma Plan
Assemblies
Attendance
Bell Times
Bicycles
Book Club
Bus Travel
Canteen
Community of Small Schools
Counsellor
Creative Arts
Crunch 'n Sip
Curriculum
Defence School Transition Aide (DSTA)
Discipline
Enrolment
Excursions
Family Contributions
Fees
Financial Assistance
Fruit Snack
High School Transition
Home Learning / Home Reading
Infectious Diseases
Kinder Orientation
Leaving school premises
Library
Money Collection
Medical Information
Music
Newsletter
Notes to Parents
Parent Participation
Parent Interviews
Parent Online Payments (POP)
P & C
Religious Instruction
School Parliament
School Photographs
Sport & PE
Student Banking
Student Performances
Student Reports
Support Programs
Uniforms

Accident & illness

Any students needing First Aid will be treated using basic emergency care in the first instance. Parents will be contacted immediately should their child become ill or hurt. The ambulance will be contacted in the event of serious accidents/illness. Parents must supply emergency contact numbers upon enrolment. These people will be contacted in the event of a parent being unavailable. When your child is absent from school for any reason, please complete a "**Student Absence Notification Form**" that is available from the office. You may request more of these at any time **OR** you may write a letter to the teacher explaining your child's absence. It is a Departmental requirement that all student absences are explained, and preferably in writing. Please keep your contact details up to date in case of an emergency. "Student Details Update" form is available on our web site.

Allergies / ANAPHYLAXIS

If your child has an allergy, please let the school know. Your child may be allergic to or have a severe allergic reaction (Anaphylaxis) to medication, bee stings, animals, plants or food. All staff are trained and are regularly updated in Anaphylaxis training. Parents are asked to support the school by not providing their children with any peanut-based products in their child's lunch boxes. Parents of children with known allergies must supply details of the allergy and an appropriate emergency care plan upon enrolment. In the event of an emergency, staff are trained in the use of Epipens. **Parents, please remember to UPDATE the medication as dates expire.**

Ambulance

Our school contributes to the NSW Ambulance Fund covering the cost of transporting students within NSW where necessary. An ambulance will be called if it is felt that a student's health is at risk. Parents or contact persons will be contacted as soon as possible should an ambulance be necessary. Students will be accompanied to hospital by a staff member if a parent is not available.

APP – for Android and iPhone

Our school has an APP which you may download for your Android or iPhone.
Go to your APP store and download Kapooka School.
Username = community
Password = kapookaps

ASTHMA / Asthma plan

Parents of asthmatic children will be requested to provide an up-to-date asthma plan as supplied by their family doctor.

Children who suffer from Asthma are able to keep their puffer on them or in their school bag. You may also provide Ventolin and their spacer for the office.
Our staff are updated with techniques and information on a regular basis.

Kapooka School is an *"Asthma Friendly School".*

Assemblies

A morning assembly is held each day on the cement area at 9:10am. Brief information is distributed at this time. Assemblies are held each term at the Kapooka Neighbourhood Centre commencing at 2:15pm. Each class runs one assembly per term. During the assembly students receive merit awards and any other special awards. Class items are also presented. Assembly dates are advertised in the newsletter and school APP. Parents are most welcome to attend.

Attendance

The law in NSW states that all children between the ages of 6 and 17 are required to attend school every day the school is open, unless they have a good reason for not attending. Regular attendance at school is important to ensure satisfactory progress is being made in all aspects of school development. Parents must send their child to school every day unless:

- The child is too sick to go to school.
- The child has been injured.
- The child has to go to a special religious ceremony.
- The child has an infectious illness eg chicken pox, mumps or measles.
- There is a serious family situation which requires the child's involvement.

IT IS <u>NOT ACCEPTABLE</u> FOR PARENTS TO KEEP THEIR CHILD AWAY FROM SCHOOL FOR ACTIVITIES SUCH AS:

Birthdays, pension days, shopping, minding other children, haircuts.

IF YOUR CHILD IS HESITANT ABOUT GOING TO SCHOOL OR REFUSES TO GO FOR SOME REASON PARENTS SHOULD CONTACT:

the Principal or School Counsellor at your child's school. The Principal may ask a Home School Liaison Officer to contact you to provide support and discuss the issues.
OR
the Student Welfare Consultant at the Wagga Wagga Office.

If your child is absent, a signed and dated explanatory note should be sent to school giving reasons for absence. Parents may wish to phone this information to the school, but a written explanation is preferred. If your child is delivered late to school, or you need to collect them early, please fill in a yellow Late Arrival/ Early Departure note at the front office.

Bell times

Classes commence	9:10 am
Recess	10:55 am – 11:15 am
Lunch	12:45 pm – 1:30 pm
Classes Finish	3:00 pm

It is recommended that children should not arrive at school prior to 8:45am. Teaching staff are on duty from 8:45 am. If for an unexpected reason your child does arrive at school prior to 8.45am, they are requested to sit on the seats until the teacher is on duty.

Bicycles

Students riding bikes to school need to wear their helmet. Students must walk their bikes within the school grounds. Students may "park" their bike in the rack located near the far class room.

Book club

Our school participates in Scholastic Australia book club. There are 8 issues during the calendar year (2 per term). Brochures are sent home with children for parents to browse and make a purchase if they wish.

It's easy to order and pay online for your child's Book Club order using the LOOP system. Head to **scholastic.com.au/LOOP** or download the APP from your APP Store.

When the orders are received, they are given to the class teacher to distribute. Volunteer parents run our book club. The school receives bonus points from your orders for our Library. If you do not wish your child to receive the order please advise the office. (ie ordering for a Christmas present or birthday present).

Bus travel

A Busabout bus transports children from Wagga Wagga to Kapooka School and return. This bus arrives at our school at 9.00 am each day and departs from Kapooka at 3.00 pm. Students line up outside the school in the afternoon with the "teacher on duty" prior to catching the bus. If your child is not catching the bus on a particular day, please advise the school.

A map indicating the bus route is available from the front office.

If at any times you have concerns regarding students travelling on the bus, **please don't hesitate to phone Busabout on 6921 2316 and talk to them.**

Busabout has a code of conduct and they ask you talk to your children regarding this.

A note from Busabout:

" Students are reminded that they are to travel on the bus that has been allocated to them, the number of which is printed on the front of the bus pass. This is to avoid any safety problems due to overloading

Parents and students are also reminded to read closely the **CONDITIONS OF TRAVEL** as printed on the reverse side of the bus pass, in particular conditions 1, 9 and 10. Please be advised should students fail to show their bus pass, they will be asked to pay a fare, as per Condition One on the bus pass." ***Busabout Management***

Bus applications are to be completed on the following website:
https://ssts-apply.transport.nsw.gov.au/ApplySSTS/ApplySSTS.html

Students are reminded to have their bus pass on them each day. It is a good idea to fasten them to their school bag.

Canteen

Our School Canteen is run by our P & C parent volunteers.

Lunch ordering is in the form of a "**Meal Deal**". Meal Deal notes are sent home prior to Canteen day. Orders are to be returned to school by due date and posted in the **"P & C PINK labelled post box**" located in the school office foyer. P & C require a separate order form for each child. **Please note**: as shopping happens the day prior to canteen day, late orders cannot be accepted. Meal deals and treat days are also advised within the school newsletter and on the school app.

Our school canteen is a member of and follows the "Healthy Schools Canteen Guide".

Community of Small Schools

Kapooka School is part of the Wagga Community of Small Schools'.

Five schools form part of this network group; Collingullie, Kapooka, Ladysmith, Tarcutta and Uranquinty. Traditionally each term the group gets together for a combined day such as: Author day, Maths day, Sports day, Public Speaking. Other interactions include leadership days, debating, combined staff meetings and the P & Cs working together. Our video conference facilities may be used for these. These interactions allow staff to develop their professional learning together, students to enlarge friendship groups and the communities to work together for a variety of reasons.

Counsellor

Our school counsellor is available to assist teachers and parents with children requiring support. Parents are able to refer their child to meet with and/or be assessed by the counsellor. Appropriate referral/permission forms are available from the Principal. The Principal and teachers may occasionally suggest counsellor referral. Again, appropriate referral/permission forms must be signed and filled in by parents before the counsellor can see any child. Once any testing is done, the counsellor will usually compile a written report and contact parents to discuss findings. Our counsellor generally visits the school 2-3 times a term.

Creative arts

All students participate in creative arts. Children are taught throughout the year in the areas of music, visual art, drama and dance. We participate in events offered to all Wagga schools and invite local talented people to coach our students.

Crunch 'n Sip

Crunch 'n Sip involves providing a fresh fruit/vegetable snack each day.

Please provide a drink bottle with water for your child to use throughout the day.

Crunch 'n Sip break is designed to encourage high fibre, low fat, low GI snack options with an emphasis on and preference for fruit and / or vegetable snacks. The aim of **"**Fruit Break" is to provide a supplementary energy source to students following the physical activity of our morning fitness activities. It can be a long time between breakfast and recess and for those students who have breakfast early or have little or no breakfast, "Fruit Break" will help top-up and maintain their energy levels for learning.

Parents are requested to provide a fruit or vegetable snack for their children that can be easily consumed within five minutes. ALL FRUIT MUST BE CUT UP INTO PIECES FOR EASY EATING for younger students. Please NO tinned fruit, jelly cups, or anything that requires spoons.
Some suggestions
are:

- Fresh fruit, apples, banana, grapes, watermelon, kiwi fruit, rockmelon, berries, mandarins, pineapple - ALL MUST BE cut up into small bite pieces for younger students.
- Dried fruit - sultanas, apricots, apple, pineapple etc
- Raw vegetable pieces, carrots, snow peas, celery, ALL cut up into bite sizes
- Cheese sticks, cheese cubes/slices

NO NUTS or PEANUTS PLEASE due to Anaphylaxis.

PLEASE DO NOT SEND ROLL-UPS, MUESLI BARS, CHIPS, LOLLIES, BAKED TREATS (eg biscuits, slices, cakes). These items are fine for recess and lunch boxes, but not for the 9.30am "Fruit Break".

Curriculum

The Key Learning areas for K-6 are:

- English
- mathematics
- science and technology
- history / geography
- creative and practical arts
- personal development, health & physical education
- all programs are based on the NSW/Australian curriculum

Defence School Transition Aide - (DSTA)

As a school with significant numbers of Defence families, Kapooka is fortunate to have a DSTA based at the school. The DSTA is employed to provide support to students and defence families in our school. The DSTA assists students with understanding and adjusting to new school routines, peer groups and enabling students along with their parents to have a smoother transition into their school and community.

Discipline

Upon enrolment each family is provided with a copy of the school Welfare Procedure. This policy is reviewed and updated annually. We encourage all parents to help staff maintain high standards of behaviour by supporting our policy. The policy is also available on the school website.

Enrolment

Children who turn five on or before 31 July of a given year are eligible for enrolment at a NSW public school. Documentation providing proof of age, such as birth certificate/passport, is required on enrolment. Proof of immunisation is also required. Parents wishing to enrol their child at Kapooka Public School will be required to complete an "Application to Enrol" form.
A NSW enrolment form may be downloaded from our school website
www.kapooka-p.schools.nsw.edu.au

Excursions

School excursions play an important role in the education and social development of your child. Before a child participates in a school excursion, parental permission will be sought. Permission notes are sent home prior to any excursion and must be returned by the date specified. Please note that children who are on Yellow or Red levels of our behaviour level system will not be eligible to attend school excursions.

Family contributions

The school asks for a small voluntary contribution from each family to assist with providing resources for their children. This is currently set by the P&C at $30.00 per family per annum.

Fees

A range of work books will be used in each class to assist the learning program in multi-grade classes. These books have been purchased by the school and are issued to your child/ren at a **reduced cost.** At the beginning of each year the work book/activity payment is advised to the parent/caregiver .

Financial Assistance

The school has funds available to support families in various areas of financial support, ie, contributing to payment of work book fees or excursions. Parents experiencing financial difficulty with any payment/activity, are asked to contact the Principal and all efforts to assist will be made.

High school transition

For students attending Year 7 in Wagga Wagga, transition programs are established by the various high schools. Children will be given the opportunity to attend various orientation sessions. Information regarding these programs will be forwarded to parents as they occur.

Home learning/home reading

Individual teachers set home learning. It is intended that completing tasks at home will assist study and time management skills. An important component of the school's homework is the Home Reading program. Kinder to Year 2 students have home reader diaries to record their nights reading. The home reader diary is signed off each night and when they reach 'certificate' level in the book they are rewarded with stickers. Older students have a sheet on which to log their reading.

Infectious diseases

From time to time infectious diseases become evident in schools. The school will follow procedures as set by the Department of Education in dealing with such an outbreak. The following is a guide as to exclusion from school periods:

- Chicken Pox	5 days after rash appears and until blisters have dried.
- Conjunctivitis	while there is a discharge from the eye.
- Gastroenteritis	for at least 24 hours after diarrhoea stops.
- German Measles(Rubella)	4 days after the rash appears.
- Glandular Fever	only if sick with the illness.
- Head Lice	only if head lice management is ongoing.
- Hepatitis A	2 weeks after first symptoms or 1 week after onset of jaundice.
- Impetigo (school sores)	until treatment starts. Sores should be covered with watertight dressings
- Influenza	until they look and feel better.
- Measles	at least 4 days after rash appears – contacts who are not immune should be excluded for 14 days after onset in the last case at school.
- Mumps	9 days after onset of swelling.
- Scabies/Ringworm	until the day after treatment has began.
- Slapped Cheek	does not have to stay away as is most infectious before the rash appears.
- Whooping Cough	until the first 5 days of a special antibiotic has been taken.

Kinder orientation

Kindergarten Orientation sessions occur throughout Term four each year. They provide opportunities for children to visit our school and become familiar with the school environment, staff and routines. The school works closely with the neighbouring Kapooka Early Childhood Centre (KECC) to ensure any children attending are provided with opportunities to interact with our school.

Leaving school premises

Children should not leave the school premises without permission during school hours. If it is necessary to collect your child during school hours, parents need to call into the front office and complete a yellow slip. This is then stamped and given to the child's class teacher which is kept for the class roll.

If parents wish their child to go home for lunch on a regular basis, a note at the beginning of the year will suffice.

Library

Kapooka Public school has a well resourced library with new resources being purchased or donated by the P&C each year. Each child receives a half hour library lesson each week. They may borrow up to four books each week provided they have a suitable library bag. Children are expected to treat each book carefully and parents should notify the school immediately in the event of damaged or lost books. Our Library is open during lunch time and the teacher on duty runs "special activities" on various days for students (ie chess, dress up).

Money collection

Money may be requested for various purposes throughout the year. Parents need to enclose money in a well-sealed and clearly labelled envelope or zip lock plastic bag. This should state the child's name, the amount enclosed and the purpose. Children should deposit any money envelopes into the **"school notes rainbow labelled post box**" in the front office foyer upon arrival at school. Please ensure the envelope is taped down/stapled at the edges to ensure small coins are not lost on the way. Plastic zip locked bags are a great idea for sending money to school. If it is labelled with your child's name, it will be returned to you.

Parent on line payments - POP:

- Making a school payment online.
- You can now do this by accessing our school website, "Make a Payment" at **www.kapooka-p.schools.nsw.edu.au**

Medical information

If your child has a medical condition, you are requested to complete a medical information form detailing any allergies, asthma or other known health concerns regarding your child.

Should children require prescribed medication at school, parents must provide the medication in its **original container** (followed up with a container marked with days of the week on it) and complete a "**Prescribed Medication at School**" form with detailed instructions for the administering of such medication to the student and given to the front office.
Staff are not permitted to administer UN-PRESCRIBED medications to children during school hours, eg. Panadol, Neurafen .

Music

As well as class music programs students in the senior years occasionally participate in the Sydney Opera House Recorder Festival.
The school may participate in the Wagga Eisteddfod and Wagga Wagga Schools' Choral Festival (CHORDS) in alternate years. Students are also given instruction in percussion.

Newsletter

The school newsletter is our major form of communication to parents. Our school newsletter is circulated every 2nd Monday by either email, the school APP or from our school website: www.kapooka-p.schools.nsw.edu.au Student achievements and samples of student work are regularly featured in the school newsletter.

Notes to Parents

Notes home to parents for varying activities/excursions are often on coloured paper. Notes that are to be returned to school will have a "boomerang" on the return part of the note and are normally printed on coloured paper.

"Boomerang Notes"	- coloured paper	- all the return notes go into the office **RAINBOW** label box.
P & C notes/minutes	- pink paper	- all pink notes go into the P & C **PINK** label box.

Please ensure that boomerang notes are returned to school by the due date . Please keep the top part of the note for your information.

Parent participation

At Kapooka School we welcome parent involvement in all activities and have appreciated the interest and assistance given to our school by many parents in the past. Please feel free to come and see us at the school if you would like to help in any way. eg - P & C, canteen, class reading, sport, craft groups or anything else that you would like to contribute to.

Parents are reminded that if helping in the school, a Department "Working With Children Check" (WWCC) and 100 points is required. Paperwork for this is at the school office.

Parent interviews

Parent/Teacher/Child interviews are conducted during term 1. Each teacher will send home a note advising you of the times your child's class teacher will be available. Please select several times that suit you and return the note.

In past years we have found "Parent/Teacher/Child" interviews to be a very successful way of providing feedback to parents and we look forward to discussing your child's progress with you.

You may request Parent/Teacher interviews any time throughout the year. Please phone the school to arrange a mutually convenient time.

P & C

The Parents and Citizens Association (P & C) normally meets twice a term. The P & C is actively concerned with the interests of the school and organises fund raising events throughout the year. Your active support for both the meetings and events will be most welcome. Membership is $1.00 per year. Membership allows you voting rights.

Some of the Committees that would require parental help are:
Canteen
Uniform co-ordinator / Fundraising
Chocolate co-ordinator

Religious instruction

When available, Chaplains from ARTC Kapooka, or other community volunteers, normally provide religious instruction to all classes. Instruction is non-denominational and is based on the Religion in Life leaflets as recommended by the Department of Education. Should you wish for your child/ren not to participate in Scripture, a written note will be required from you.

School Parliament

Kapooka School has an active School Parliament. The Parliament consists of representatives from each class. Students vote on who their representatives will be. Students from each class discuss issues with their representative who will then bring it to a Parliament meeting. Parliament meets at least twice a term to discuss matters about the school and to consider/agree on fundraising activities.

School Photographs

School photographs are taken annually. Each class has their photo taken and each student is photographed, regardless of ordering. An envelope with the students name and class is printed by the photographer and sent home when the time comes. Traditionally these photos are taken during Term 1 or Term 2 of the school year.

When ordering you may pay either by cash, cheque or credit card.
You may have family photos taken of your school children in your family.
There are varied packages offered at the time for you to purchase.
Photographs of Captains/Vice Captains are taken.
Parents may order these through the photographer.

Sport & PE

Sport is normally held each Friday and all students are encouraged to wear their sports uniform on this day. Generally, sport lessons take place in the afternoon sessions, but during the hotter terms (1 and 4), sport tends be held during session 1. Regular physical education/ fitness sessions also take place each week.

The children have the opportunity to compete in sports such as Netball, T-Ball, Touch Football AFL, Rugby League and Soccer throughout the year. The children also compete in our own and Wagga District Small Schools' swimming, athletics and cross country carnivals. Opportunities are available for talented athletes to attend trials at district level through the year. We have two sports houses, GREEN and GOLD.

Student banking

Student banking is conducted each Friday and children are encouraged to bank regularly. The Commonwealth Bank is the Department of Education's approved bank for student banking. If you wish to open up a school bank "*dollarmite*" account for your child please ask at the front office for the bank package.

Student performances

Each year the students have the opportunity to perform in various capacities to a variety of audiences. These range from class assembly items, participation in Education Week performances at the Wagga Market Place, the Wagga Eisteddfod and the Choral & Dance Spectacular (CHORDS) as well as a recorder performance at the Sydney Opera House. A whole school concert takes place each year. Any students displaying high level talents in music, speech, drama or dance may also attend various camps and choral groups arranged through the Wagga Creative Arts organisers.

Student reports

Reports provide an indication of student achievement as assessed through a series of standardised and class-based assessment tasks throughout the terms. Student reports are sent home with students at the end of term 4. A comprehensive student portfolio of work samples also accompanies written reports.

Students in Kindergarten are assessed during the first few weeks of school through the Best Start program. Letters are sent home prior to parent interviews detailing the skills students have and how parents may assist to continue to develop these skills.

Every student is placed on the Planning Literacy and Numeracy (PLAN) software in term 1 and updated throughout the year. At the end of terms 1 and 3, letters are sent home detailing students current skills in literacy and numeracy and how parents may assist, through games and activities to continue to build on these skills.

Students in Years 3 and 5 participate in the National Assessment Program in Literacy and Numeracy (NAPLAN). These tests assess students in the areas of Writing, Literacy and Numeracy. Once marked and analysed, detailed reports are sent to parents from the Department of Education. Teachers are available to discuss student results when parents receive the reports. The National Assessment Program (NAPLAN) is generally held during May of Term 2.

Support programs

Children in Year 1 have the opportunity to be selected for the Reading Recovery program. This is an intensive, daily reading program where students work one-to-one with a trained Reading Recovery teacher. There is an expectation that students undertaking the Reading Recovery Program are given daily follow up at home. Three staff at Kapooka school are trained Reading Recovery teachers.

Students requiring additional support may be assisted through individual and small group programs with the Support Teacher Learning Assistance (STLA) teacher. Students with significant learning or behaviour needs may also be eligible to apply for funding support which can provide a School Learning Support Officer (SLSO) to work with the child in the classroom. Application for this support is done in conjunction with counsellor testing.

Uniform

Kapooka Public school colours are green and gold.

SUMMER UNIFORM

Girls:

- Green and white checked dress with white collar and trim
- Black shoes/runners with white socks
- School hat
- Tailored or dress style shorts, bottle green with a green polo shirt (gold trim on collar) is also an option

Boys:

- Grey school shorts
- Green polo shirt with gold trim on collar
- Black shoes/runners with grey socks
- School hat

WINTER UNIFORM

Girls:

- Green school tunic (available for hire at $10 per season)
- Green tights
- Gold polo shirt or skivvy
- Green Kapooka sloppy joe
- Green / gold trim track pants
- Green polo shirt with gold trim on collar – long or short sleeve
- Jacket, zippered, green / gold trim
- Black shoes/runners with white socks

Boys:

- Grey jeans or trousers
- Green / gold trim track pants
- Green polo shirt with gold trim on collar – long or short sleeve
- Green Kapooka sloppy joe
- Jacket, zippered, green / gold trim
- Black shoes or runners with grey socks

A bottle green tracksuit is also an acceptable option for both boys and girls to wear during winter. A school spray jacket is an additional item available for purchase along with matching track pants.

SPORTS UNIFORM

Girls:

- Bottle green sports skirt or skorts or shorts
- Green Polo shirt with gold trim on collar
- Black runners with white socks

Boys:

- Bottle green sports shorts
- Green polo shirt with gold trim on collar
- Black runners with white socks (or green and gold football socks)

ORDER FORMS are available from the school office, the Uniform Shop foyer, school website and the school APP. Current hours of operation are each Friday morning from 9.15 to 9.30am on school days..

Special Notes:

- All new student enrolments receive a complimentary hat courtesy of the P&C.
- Replacement hats are available at a cost of $10.
- ***Kapooka Public school has a NO HAT, PLAY IN THE SHADE policy during terms one and four.***

Student's thoughts

I have lots of friends at school and I like to play games with them. I like my teacher. I like this school **Year 1**

At Kapooka School I like ART. I like to playing with my friends at school. I like all the teachers. I really like playing sport at school. I think the office staff are great. **Year 6**

I like the students who come to Kapooka School. I like teachers too. In class I like doing maths. I like to play sport and like the sports days we have with other small schools. This school is fun. **Year 5**

I like to play with my friends. School is fun. My friends are nice. I like my Teacher. I really like doing puzzles with my friends**. Year 2**

I like school. I have made lots of friends at Kapooka School. I like news and maths in class. I catch the bus to school
Year 2

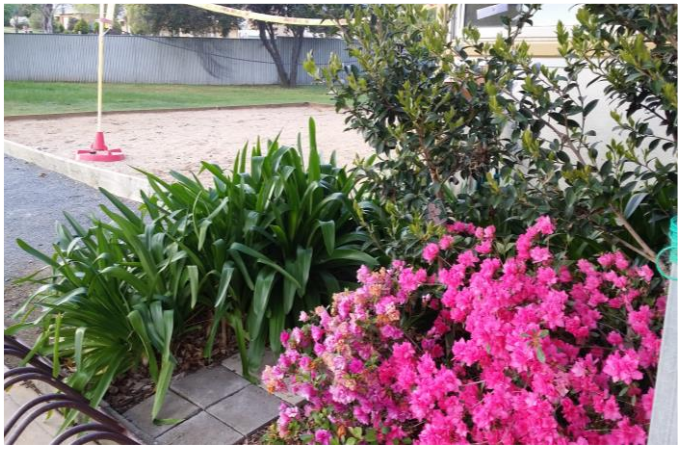
I have lots of friends at Kapooka School. It is good here. I like doing my numbers. I like to do art and craft. I like everything about Kapooka School.
Year 2

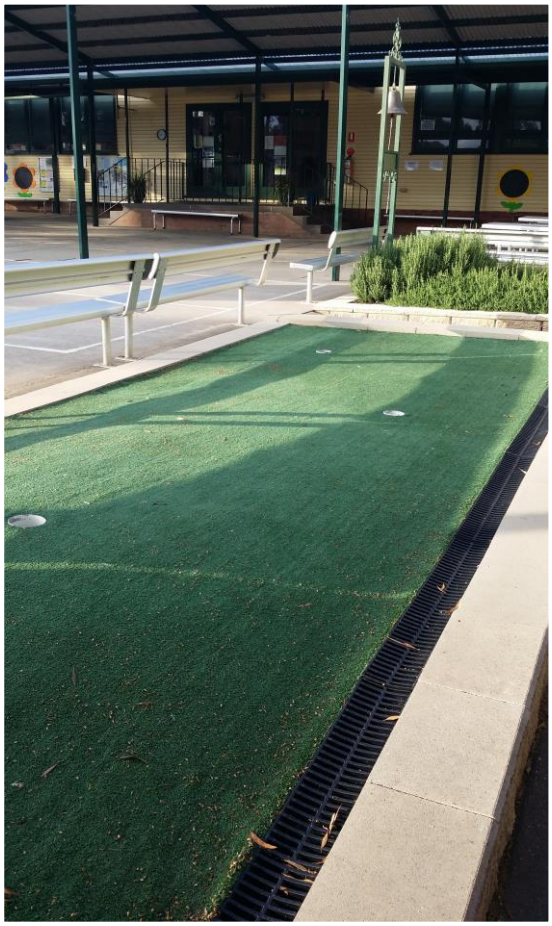
I like Kapooka School. I like to do Maths and enjoy the Mathletics. I like playing handball at recess and lunch times.
Year 5

I like doing my work in class. I have lots of friends at Kapooka School. I like to play games, I really like Mathletics. I could not do that at my old school. I like to play handball. It is fun. I will miss this school
Year 6

I like playing games with maths and doing maths. The playground is fun. I like doing school work. I like to play in the playground with my friends at school.
Year 1

Our Playground

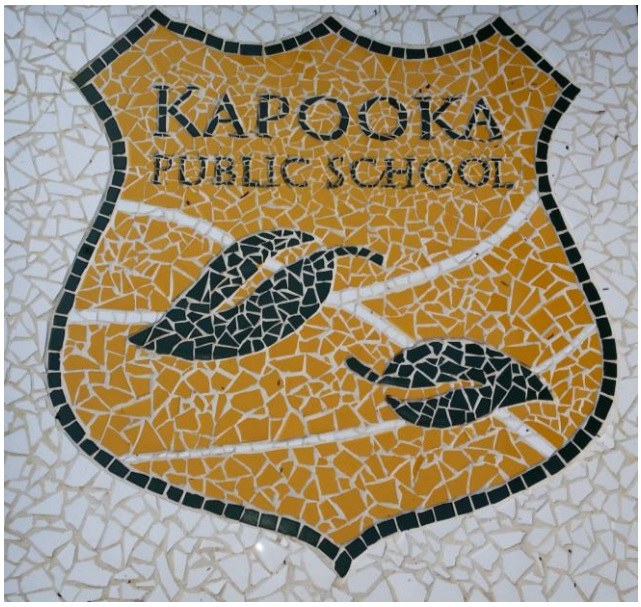




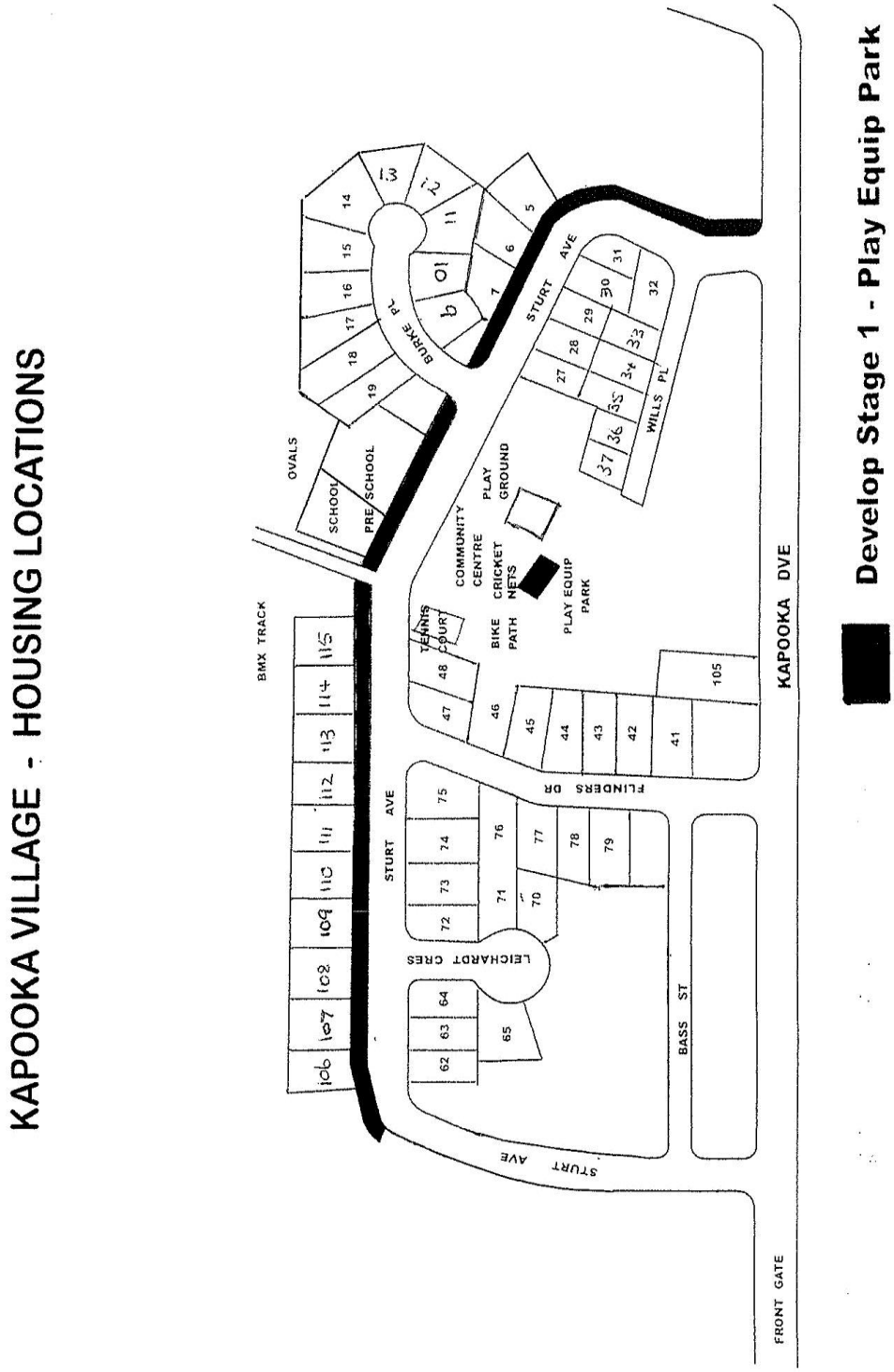
Our school

OUR school projects

Each child enrolled at Kapooka School during 2014 made a plaque of a native animal. These plaques were then glued to the back of our ball wall in the playground.



In 2014, during their lunch times, children would work on a mosaic of our school emblem. The mosaic was placed in our remembrance garden surrounded by Rosemary plants.

During 2015 our students and staff made their own paver to create a pathway, giving a dry walk to the all-purpose basketball court.

Kapooka Village